



Karori Bridge Club

Incorporated

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MINUTES OF THE SPECIAL GENERAL MEETING (SGM) OF THE KARORI BRIDGE CLUB (KBC), WEDNESDAY 25 JUNE 2025

The meeting opened at 7pm with 23 members present.

1. WELCOME AND APOLOGIES

The President, Jean Williams, welcomed Club members to the SGM of the KBC.

Present:

Jocelyn Fagerstrom, Lars Fagerstrom, Arvind Zodgekar, Richard Huelin, Klaus Dorbecker, Chris Bolland, Olivia Sawrey, Sarah Sawrey, Stephen Sawrey, Jean Williams, Alys Freeman, Karen Falconer, Catherine O'Driscoll, Annette Prebble, Donna Chin, Simon Baker, Gary Turkington, Sue Sutherland, John Sutherland, Liz Little, Marion Martin, Jo Gilliat-Smith, Alicia Wright.

Apologies: The following apologies were received:

Susan Young, David Don, Helen Collicoat, John Weatherley, Denise Hutana, Heather Twigg, Leah Braham, Stephanie Smith, Rae Julian, Audrey Thomson, Joy McNicoll, Kathryn Flynn, Natalie Winter, Martyn Rew, Judy Munro, Irene Cooney, Warwick Smith, Carl Burgess, Janet Lockett, Bobbie Monigatti, Susan Freeland, Pdraig O'Connor, Virginia Carpenter, Cate Crombie, Duncan Blaikie, Gwynn Narraway, Carmen Chambers, Noel Gilmore, Thu Dzung Nguyen, Jane Fuller, Pat McCarthy, Heather Burgess, Cindy Johnson, Ros Lambrechtsen, Brigitte Kirby.

2. MEETING PURPOSE

The President, Jean Williams, outlined the key purpose for the meeting which was to present our Club's new updated constitution to comply with the Incorporated Societies Act 2022 and re-register as an Incorporated Society. The Committee used the Companies Office Constitution Builder and then compared it to the current constitution. It has been through revisions based on feedback. The President acknowledged the initial building work done by Alys Freeman, and the sub-committee who along with Alys included Sarah Sawrey and herself in shaping the new updated constitution. A thorough review by Donna Chin was also acknowledged.

3. BACKGROUND

Alys then explained that the use of the Constitution Builder was to comply as much as possible with the new Act but not compromising our previous constitution. As soon as there was a meeting to agree to the new document, it can be uploaded and if any amendments are signalled, we can bring these to the AGM. There is also a decision to be made about becoming a registered charity. She wasn't aware whether the Club had been one at any stage. While still being an Incorporated Society, becoming a charity may help with grant opportunities. When asked on an application whether we are a charity we are unsure whether this makes a difference. For sponsors, there is an advantage to donate to a registered charity, and if we ask for donations, a portion can be claimed back from the Inland Revenue by the donor. In effect, we will be doing what other clubs are already doing.

Some comments about some of the key changes followed:

Section 5: Items were added which pertain to being a bridge club.

Section 6: Note that this has changed based on feedback, and added the right to employ people.

Section 9.5 c) Note that every Club member is deemed to agree to be bound by the Rules and by-laws of the Club.

Section 14: Relates to Statutory Liability Insurance, for which KBC has a package through our insurance broker at a cost of around \$168 per annum. Under the Health and Safety at Work Act 2015 the Committee is the PCBU for the Club and members of the Committee may be held personally liable for Health and Safety failures of the club.

In response to a question about whether it is the Club's role to help with the risk to Officers, the Officers of the Club are responsible for Health and Safety, including having a hazard register, and systems to assess risks and implement control measures. Under the new constitution, we must have insurance cover for Officers of the Club. This was not introducing a new cost.

Alys was confident that the new constitution balances the needs of the new Act and how we currently operate. She welcomed comments and any questions from the floor, where two quick amendments were suggested: one of spelling (p.15) and the other to add emergency contact information to 18.1 Register of Members.

One question about whether there was any information sent out by NZ Bridge to assist with new constitutions, Alys responded that KBC is different as we own our building, have tenants and need to amend any template to incorporate the specific features of our existing constitution. We also want to align our new constitution to that of the Charities Act.

One member would like to see a higher majority than the 3/5 (60%) for changes to the Constitution. Advice was that this majority was the same as our current constitution and, if they wanted this change progressed, they should put this forward at the AGM because there may be changes once the Constitution is lodged with the Incorporated Societies register.

Checking the intent of 23.1 Visitors and Guests, the explanation was how long a visitor or guest can play before a proportional payment is required. It did not relate to the Club member.

The final question was about the audit, which to date has been undertaken by Terry Bastion. Alys explained that we are tier three, so we do not need to do a full audit. Graham Halliday will be our reviewer.

4. MOTIONS

i) That the Karori Bridge Club Incorporated Society become a Registered Incorporated Society under the Incorporated Societies Act 2022. **Moved: Simon Baker/Seconded: Lars Fagerstrom – Carried**

ii) That the Karori Bridge Club adopt the updated Karori Bridge Club Constitution, dated June 2025. **Moved: Annette Prebble/Seconded: Stephen Sawrey - Carried**

iii) That the Karori Bridge Club Incorporated Society applies to become a Registered Charity once the Club has been re-registered under the Incorporated Societies Act 2022. **Moved: Chris Bolland/Seconded: Jocelyn Fagerstrom - Carried**

A vote of thanks for all the work done on the Constitution was moved by Annette Prebble and seconded by Jocelyn Fagerstrom.

The meeting closed at 7.40pm.

Signed: JL Walker (President)
KR Falgout (Secretary)
Jim Korman (Treasurer)

Date: 13/10/25

